

WHAT TO BRING TO YOUR INDIVIDUAL TAX APPOINTMENT

Business Income Taxes

We're complimented by your choosing You Money Matters to assist you in filing your tax return, thank you. In order to make our time together the most beneficial, please gather and bring the following documents to our scheduled interview. (If your appointment is being conducted via telephone please provide a fax or email of these documents. Our confidential efax number is 949-534-7001, or email to office@ymminc.com.) Please call us with any questions 949-766-0209, we look forward to meeting with you soon!

- Profit & Loss Statement both cash & accrual basis
- Balance Sheet for first day and last day of the year both cash & accrual basis
- Year-end payroll summary with W3
- All 1099's/1098's received
- All 1099's issued
- Year-end statements for any loans due or owed showing year-end balances
- Purchase details for any assets purchased
- Sale details for any assets sold
- Details of any changes in ownership
- Correspondence from any tax agency
- Copies of any Sales/Use Tax Returns filed or due
- Your last two filed returns if not prepared by us
- Anything else you think will be helpful